



# HARTSDALE FIRE DISTRICT

## BOARD OF FIRE COMMISSIONERS

### REGULAR MEETING MINUTES SEPTEMBER 9, 2025

The Regular Meeting of the Board of Fire Commissioners of the Hartsdale Fire District was held at Fire Station 2, 300 West Hartsdale Avenue, Hartsdale, New York, on Tuesday, September 9, 2025.

#### 1. CALL TO ORDER

Chairperson Vallarelli called the meeting to order at 7:37 p.m.

#### 2. ROLL CALL

<b>Members present:</b>	Chairperson	Vallarelli
	Commissioners	Iamonico, Maguire, Muldoon
	Chief	Maseda
	Secretary	Kane
	Treasurer	Barahona

**Members absent:** None

#### 3. EXECUTIVE SESSION

- A motion was made by Commissioner Muldoon, seconded by Commissioner Iamonico, to open the Executive Session of the meeting for the purpose of reviewing the annual audit with BST & Co. The motion carried.
- The Executive Session opened at 7:39 p.m.
- A motion was made by Commissioner Maguire, seconded by Commissioner Muldoon, to close the Executive Session of the meeting. The motion carried.
- The Executive Session was closed at 7:43 p.m.
- The Regular Meeting opened at 7:46 p.m.

#### 4. PLEDGE OF ALLEGIANCE

- Commissioner Maguire led the pledge of allegiance.

#### 5. APPROVAL OF PREVIOUS MEETING MINUTES

- A motion was made by Commissioner Muldoon, seconded by Commissioner Iamonico, to approve the minutes of the Regular Meeting on July 8, 2025, as submitted by the Secretary. The motion carried.

#### 6. BILLS RENDERED

- The Board reviewed the updated list of bills for payment for July 31, 2025 and August 31, 2025.
- A motion was made by Commissioner Iamonico, seconded by Commissioner Muldoon, to approve the bills for the month of July 2025 in the amount of \$258,130.50, and to refer them to the Treasurer for payment. The motion carried.

- A motion was made by Commissioner Iamonico, seconded by Commissioner Muldoon, to approve the bills for the month of August 2025 in the amount of \$244,582.92, and refer them to the Treasurer for payment. The motion carried.

**7. TREASURER’S REPORT**

<b>Actual balances as of</b>	<b>July 31, 2025</b>	<b>August 31, 2025</b>
TD Bank Capital Reserve Fund MM	\$ 6,795.51	\$ 6,795.51
TD Bank Capital Reserve Fund CD	1,194,633.42	1,194,633.42
TD Bank Checking - Operating	36,493.18	93,862.86
TD Bank MM General Fund	1,473,430.36	1,889,399.66
TD Bank CD	10,712,726.25	9,514,740.00
Total	<u>\$13,424,078.72</u>	<u>\$12,699,431.45</u>

- Review of year-to-date expenses as of July 31, 2025 and August 31, 2025
- CD’s Matured from July – September

Amount	Rate	Maturity Date
\$ 1,500,000	4.04%	July 11, 2025
\$ 1,500,000	4.02%	August 8, 2025
\$ 1,500,000	3.99%	September 9, 2025

- Half of one matured CD was renewed into a 30-day CD at a rate of 3.83%
- Two additional CDs are scheduled to mature in October.

- Monthly Budget Update:

Expenses:

Year-to-date expenses increased from \$5.5 million in June to \$7.3 million, due to the following:

- Salaries and related personnel costs
- Payment of a tax certiorari settlement of approximately \$57,000 in July
- Sewer line repair project totaling \$58,165
- Audit-related fees
- Payment for Aplos, the new accounting system
- Payment to First Due

Revenues:

- The district received joint grant check from Fairview FD.

A motion was made by Commissioner Iamonico, seconded by Commissioner Muldoon, that the Treasurer’s Report for the period ending July 31, 2025 and August 31, 2025 be accepted and filed. The motion carried.

- Aplos Transition Update:
  - The chart of accounts has been fully established in Aplos, incorporating updated account numbers and names.

- All accounting activity for 2024 and 2025 (through August 31) has been successfully mapped, coded, and uploaded into the new platform.
  - Reconciliation with QuickBooks is currently underway to ensure accuracy and completeness.
  - Effective September 1, 2025, all financial transactions will be recorded directly in Aplos.
  - Budget planning for fiscal year 2026 will be conducted using the new chart of accounts.
- Workers' Compensation Audit:
    - The audit was completed on Wednesday, September 3, 2025.
    - No significant findings were reported during the exit interview.

## **8. CHIEF'S REPORT**

- Alarms (July & August)
  - Alarm statistics for July and August will be provided at a later date. Preliminary reports indicate a busy summer.
- Training
  - Summer training focused on both apartment complexes and private dwellings throughout the district. Crews also participated in hazardous materials exercises coordinated by the County as part of the annual hazmat training.
  - Fall training sessions will begin next month, with fire training in Orange County.
  - The department's new hire will begin skills verification and orientation.
- Building & Grounds
  - Sewer remediation was completed, and the blacktop was redone last week.
  - The project was completed significantly under budget.
  - The final task remaining is striping the parking lot spaces.
- Apparatus & Equipment
  - No issues were reported with the apparatus over the past two months.
  - Preventative maintenance has been ongoing by the mechanics.
  - The oldest vehicle, a pickup truck used for plowing since 2006, has significant body and frame rot and it is planned to be replaced next year.
  - The new engine remains on schedule, with partial completion expected in December and final delivery anticipated in the first quarter of 2026.
- Other
  - The department met with the Deputy State Fire Administrator and neighboring departments to discuss transitioning technical rescue responsibilities from FEMA to state-level teams. The initiative is modeled on Florida's system. Once certified, local teams will be deployable by the State, with all associated costs reimbursed. New York has identified 20 departments that have resources that are useful and deployable.
  - Historically, under the FEMA model, approximately 75% of technical rescue resources were federally managed and deployed through FEMA, while the remaining 25% consisted of state or local assets primarily used for regional incidents or as support. The new model shifts the balance, with 75% of resources now state-managed. Local departments will form certified teams to handle most operations, while 25% of resources will remain under federal control, reserved for large-scale or multi-state emergencies.

- In July, the Chief attended Senator Gillibrand’s First Responder Summit in Washington, D.C., where federal funding and municipal support were discussed. While FEMA funding remains uncertain, potential resources were identified.
- A motion was made by Commissioner Iamonico, seconded by Commissioner Muldoon, that the Chief’s Report for the period ending July 31, 2025 and August 31, 2025 be accepted. The motion carried.

## **9. OLD BUSINESS**

- District Boundary Discussion with Greenville
  - Commissioners Muldoon and Vallarelli met with the Greenville Board to discuss district boundary concerns.
  - During the meeting, the Hartsdale Fire District submitted its official maps. Greenville presented a hand-drawn sketch which contained a significantly larger portion of the Hartsdale Fire District.
  - It was unclear whether Greenville intended to proceed with formalized maps. No follow-up correspondence has been received to date.
  - Commissioner Vallarelli recommended that, in the absence of formal counter maps from Greenville, the Board move forward with submitting Hartsdale’s maps to the Town pursuant to Section 173.
- Commissioner Vallarelli requested a motion to submit the Hartsdale Fire District maps to the Town. Commissioner Muldoon made the motion; Commissioner Iamonico seconded. The motion carried.

## **10. NEW BUSINESS**

- Budget 2026 Work Session Dates: Thursday, 9/11/25 @ 8:00 PM  
Monday, 9/15/25 @ 8:00 PM (if necessary)
- Special Meeting to Adopt Budget: Tuesday, 9/23/25 @ 8:00 PM
- The department is currently in the process of hiring a firefighter through a transfer. This position will not result in any fiscal impact, as it fills a current vacancy.

## **11. CORRESPONDENCE**

- The Board reviewed all correspondence received pertaining to the Fire District during the months of July & August. After a brief discussion, no action or motion was deemed necessary.

## **12. PUBLIC COMMENT**

- A member of the public inquired about the date of the upcoming Budget Hearing. The Board confirmed that the Budget Hearing will be held on Tuesday, October 21, 2025.
- The same member inquired whether FEMA asset activation would result in full cost coverage by the state or federal government. The Chief clarified that typically, when a disaster is declared by the Governor and recognized by the federal government, eligible costs—such as overtime and equipment—are submitted to FEMA for reimbursement. Historically, FEMA reimburses 75% of approved expenses, with the remaining 25% absorbed locally. However, due to recent changes, the reimbursement structure shifted, requiring the municipality to potentially absorb up to 75% of the costs.

## **13. EXECUTIVE SESSION**

- A motion was made by Commissioner Iamonico, seconded by Commissioner Muldoon, that the Board opens the Executive Session of the meeting to discuss legal, personnel and contractual issues. The motion carried.

- The Executive Session opened at 8:53 p.m.
- The Board discussed legal, personnel and contract issues.
- A motion was made by Commissioner Iamonico, seconded by Commissioner Muldoon, that the Board closes the Executive Session of the meeting. The motion carried.
- The Executive Session was closed at 9:55 p.m.

#### 14. **NEW BUSINESS**

- The Board would like to recognize and thank Captain Duffelmeyer for advocating for the NYS Dormitory Grant for a new breathing air compressor.
- The Board reviewed additional bills received today for payment for August 2025.
- A motion was made by Commissioner Iamonico, seconded by Commissioner Muldoon, to approve the additional bills for the month of August 2025 in the amount of \$65,599.93 and to refer them to the Treasurer for payment. The motion carried.

#### 15. **ADJOURNMENT**

- There being no further business for the Regular Meeting, a motion was made by Commissioner Muldoon, seconded by Commissioner Iamonico, that the meeting be adjourned. The motion carried. Chairperson Vallarelli adjourned the meeting at 9:57 p.m.

Respectfully submitted,

Christine K. Kane  
Fire District Secretary